

CHERITON BISHOP PPG
MINUTES
MEETING HELD ON THURSDAY 22ND MAY 2025 @ 6.00PM

Present: Sharon, Sarah, Di, Phyll, Kate, David.

Apologies: Natalie, Caryn, Vinny, Nat.

Minutes of the last meeting were agreed and signed off.

RESIGNATION:

Unfortunately, Caryn has resigned from the PPG with immediate effect due to other commitments and Nat is unable to attend many meetings due to family commitments but will remain on the PPG at the moment. Also, sadly, Bill Savage has decided not to join the PPG.

NEW MEMBER DRIVE:

Phyll advised that she has a potential new member that she will invite to come along to the next meeting, Sue Collins.

David will mention the PPG to their neighbours as they have two young children and might be interested to join and hopefully spread the word at school and toddler groups.

Sharon will draft some items for the surgery social media Facebook page and share with the PPG prior to it going 'live'

It was generally felt that 9 or 10 members for the PPG would be optimum number to achieve.

OFFICER ROLES / SUCCESSION:

Discussed at length and Phyll has very kindly stepped up for the position of Chair which was unanimously supported by the whole group.

Sharon has stepped into the role as Secretary as Di is unable to give the time required due to work and family commitments, again the whole group supported this.

David will consider becoming Vice-Chair and this will be discussed at the next meeting.

It was agreed that the Terms of Reference would be amended for the two following items.

Resignation period : 3 months' notice is required by all PPG group members.

Term of office – agreed to be minimum of 1 year term.

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COMMUNITY VOICE GROUP REPORT:

Phyll attended the CVG meeting and gave a very detailed report of what was discussed during that meeting – it appears they do not send minutes to members, but this is something that she will request and take back to them.

A lot of feedback was given to take back to the group after in depth discussed around some of their agenda items.

Copy of their meeting notes taken by Phyll will be emailed to everyone in due course.

SURGERY NEWS:

A new ACP – Advanced Care Practitioner has been appointed (Nicky Pearce) who will be helping alongside the GPs 4 days a week (not Thursday), she has years of experience in ED and Hospiscare so will be a valued new team member

The Physio – David has left the surgery, and discussions are now underway on how to recruit for a replacement, to be shared with Chagford on the same basis as previously.

As a Primary Care Network, sadly we have lost our councillor's and also our Young person councillor although there is still TOR support run in Okehampton for 5-25 year olds to offer support.

Claire, who ran our young person support sessions is looking to hold private sessions at the surgery and more information will be released when finalised.

Podiatry – Amber is in talks with the surgery to add in visits to Christow surgery once a month – again more details to follow.

Planning permission has been submitted to extend the dispensary and create two new consulting rooms in the currently waiting room and generally re-vamp the surgery.

AOB:

Nothing more was required so the meeting closed at 7.10pm

Next Meeting : 17th July 2025 @ 6pm

